

20 General Instructions

- **20.1** The online application should be submitted as early as possible. Please do not wait for the last date.
- 20.2 The merit lists will be displayed showing the percentage of the applicants admitted in different disciplines against different categories on the notified date and time.
- 20.3 All documents to be attached with the Application Form (F-I) should be attested by a class-I gazetted officer of the government or a class-A officer of this University at the time of joining.
- 20.4 Any information regarding admissions can be obtained during working hours by calling Phone No: (051)9047412.
- **20.5** Members of the Admission Committee will also be available for consultation, in person, during the admission period.

21 Eligibility for Admission

21.1 Eligibility Requirements

a. HSSC Examination

 i. An applicant for admission to any of bachelor's degree course offered by the University must fulfill the following requirements:

S#	HSSC Combination	Eligible Disciplines
1.	Math, Physics, Chemistry	All undergraduate programs of University
2.	Math, Physics, Computer Science	Computer Eng., Software Eng., Telecommunication Eng., and Computer Science
3.	Math, Physics, Statistics OR Physics, Biology, Chemistry	Computer Science only

ii. He should have passed up to the latest annual examination with at least 60% unadjusted marks in the examination based on which he seeks admission.

- However, for admission in BS Computer Science the candidate obtained at least 50% unadjusted marks will also be eligible. Marks of NCC and Hifze-Quran, where applicable, shall be added only for determination of merit and not towards eligibility. Rounding off percentage figure to make it 60% (or 50% in case of admission in CS) will not be considered towards eligibility.
- iii. He should be a resident of the area from where he seeks admission.
- iv. He should meet standards of physique and eyesight laid down in the medical certificate.
- v. He should have appeared in the Entry Test for the respective session arranged by the UET Lahore with the following combinations: (English, Mathematics/Biology, Physics, Chemistry/Computer Science/Statistics.)

b. Equivalent Examination

The university recognizes the following examinations as equivalent to the Intermediate (Pre-Eng.) Examination with Chemistry, Mathematics and Physics of the Pakistan Boards of Intermediate and Secondary Education:

- i. Intermediate (Pre-Eng.) Examination of the Board of Intermediate and Secondary Education, Azad Kashmir.
- ii. Intermediate of the Agha Khan University Examination Board.
- iii. Intermediate Examination of an HEC recognized / approved institution.
- iv. FSc. (Pre-medical) with Mathematics as an additional subject.
- v. *Cambridge Overseas Higher School Certificate of Education (Advanced Level) with Mathematics, Physics & Chemistry.
- vi. *British General Certificate of Education (Advanced Level) with Mathematics, Physics, and Chemistry.
- vii. *American High School Graduate Diploma (HSG Diploma).
- viii. *Any foreign equivalent certificate or diploma accepted by IBCC (Inter Board Chairmen Committee).

*Note: Applicants (Sr.No. v to viii) are required to attach an equivalence certificate (Pre-Engineering) issued by the IBCC for percentage more than or equal to 60% in A-Level examination with relevant subject combinations, with the application for admission.

The following is the address of the IBCC:

Inter Board Committee of Chairmen, Plot No. 25, Street No. 39, G-10/4, Islamabad, Pakistan.

21.2 Eligibility for Diploma Holders

Holders of the Diploma of Associate Engineer, he should have passed the diploma examination from the Punjab Board of Technical Education, Lahore in the relevant technology, obtaining at least 60% unadjusted marks. Rounding off percentage figure to make it 60% will not be considered towards eligibility.

The relevant technologies are specified against each degree course given below:

Electrical Engineering

- i. Automation
- ii. Avionics
- iii. Computer / CIT
- iv. Electrical
- v. Electronics
- vi. Information
- vii. Instrumentation
- viii. Instrumentation & Process Control
- ix. Mechatronics
- x. Precision Mechanical & Instrument
- xi. Radar
- xii. Radio
- xiii. Telecommunication

Electronics Engineering

- i. Automation
- ii. Avionics
- iii. Bio-Medical
- iv. Electrical
- v. Electronics
- vi. Instrumentation
- vii. Instrumentation & Process Control

- viii. Mechatronics
- ix. Radar
- x. Radio
- xi. Telecommunication

Civil Engineering

- i. Architecture
- ii. Civil
- iii. Civil with any specialization
- iv. Environmental
- v. Land & Mine Surveying

Mechanical Engineering

- i. Aerospace
- ii. Auto & Diesel
- iii. Automation
- iv. Bio-Medical
- v. Dies & Mould
- vi. Mechanical
- vii. Mechanical (Automobile & Diesel)
- viii. Mechanical (Construction Machinery)
- ix. Mechanical (Foundry & Pattern Making)
- x. Mechanical (Metallurgy & Welding)
- xi. Mechanical with any specialization
- xii. Mechatronics
- xiii. Precision Mechanical &Instruments
- xiv. Refrigeration & Air Conditioning
- xv. Vacuum

Industrial Engineering

- i. Auto & Diesel
- ii. Automation
- iii. Cast Metal & Foundry
- iv. Industrial
- v. Mechanical
- vi. Mechanical (Construction Machinery)
- vii. Mechanical (Production)

Computer / Software Engineering/CS

- i. Automation
- ii. Computer
- iii. Computer Information
- iv. Electrical
- v. Electronics
- vi. Instrumentation
- vii. Instrumentation & Process Control
- viii. Radar
- ix. Radio
- x. Software
- xi. Telecommunication

Telecommunication Engineering

- i. Automation
- ii. Avionics
- iii. Computer
- iv. Computer Information
- v. Electrical
- vi. Electronics
- vii. Instrumentation
- viii. Instrumentation & Process Control
- ix. Radar
- x. Radio
- xi. Software
- xii. Telecommunication

Environmental Engineering

- i. Chemical
- ii. Civil
- iii. Environmental

Note: The above list may be amended from time to time depending on the notification of PEC. Diploma holders are eligible to apply on their own category ('I') on reserved seats only.

21.3 Provisions about admission on the basis of a BSc Degree

Given the qualifications and restrictions stated below, a person is eligible for

- admission to the bachelor's degree courses at the University based on a degree of Bachelor of Science.
- For admission to the BSc courses in any engineering discipline, an applicant must have passed the BSc Examination with Physics and Mathematics.
- ii. A person possessing a BSc degree is NOT eligible for admission to any bachelor's degree course at the university unless he has also passed FSc. Pre-Engineering Examination.
- iii. To be eligible for admission on the basis of BSc degree the candidate must have obtained at least 60% marks both in FSc and BSc.

21.4 Gender

Both male and female persons are eligible to apply for seats shown in the Seats Allocation Chart in section 22. The general pronoun "he" and its derivatives imply for either of the sex.



22 Seats Allocation Chart

Number of seats allocated for various categories are tabulated below. Admission is granted in each category on merit, subject to eligibility under relevant Sections

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	Categories	Civil	Electrical	Mechanical	Computer	Software	Telecom	Electronics	Industrial	Environmental	Computer Science	Total
Α	Punjab	120	120	120	65	65	65	33	33	33	87	741
В	Sindh	1	1	1								3
С	Balochistan	2	2	2								6
D	Khyber Pakhtunkhwa	1	1	1								3
	Azad Kashmir, Gilgit Baltistan, Baloch	istan 8	& FATA									
E1	Azad Kashmir	2	1	2								5
E2	Kel Areas	1										1
E3	Gilgit Baltistan	2	2	2	1	2	3		1			13
E4	HEC Nominees from Balochistan & FATA	4	4	4	2	2	2	1	1	1		21
E5	FATA (over & above PEC quota)	2	2	2	1	1	1	1	1	1		12
	Foreign Nationals											
F1	Foreign Countries by EAD	3	3	3								9
F2	Afghan Nominee (Refugee) by EAD	1										1
F3	Bangladesh Nominees by EAD	1	1	1								3
F4	Indian Held Kashmir (over & above PEC quota) by EAD	3	2	2	1	1						9
F5	Muslim Nominee from SriLanka (Distt. Kandy)		1									1
F6	Afghan Nominee (PM Directive) by HEC	5	5	5	5							20
F7	Gambian Nominees by HEC	1	1	1	2	1		1	1			8
F8	Sri Lankan Nominees (over & above PEC quota) by HEC	2	1	1	1							5
	Children of Armed Forces Personnel											
G1	ARMY	1	1	2								4
G2	AIRFORCE			1								1
G3	NAVY		1									1
	Other Categories											
ı	Diploma of Associate Engineer	4	4	4	2	2	2	1	1	1	3	24
J	Disable Persons					2						2
*L	Backward Areas	1	1									2
М	Children of Univ. Employees		Max 2	per sec	tion or	6 per d	lept. wh	ich is gr	eater, e	xcept C	5	30
N	Children of Graduate Engr./Architects/ City & Regional Planners	1	1	1								3
0	Children of University Alumni		1									1
Q1	Tribal Areas of DG Khan		1									1
Q2	Tribal Areas of Rajanpur	1										1
Т	Tehsil Taxila		1	1								2
R	Religious Minorities (over PEC quota)	4	4	4	2	2	2	1	1	1		21
S	All Pakistan (Partial Subsidized)	38	38	38	15	15	20	10	10	10	50	244
Х	Overseas Pakistanis (Partial Subsidized)	5	4	6	5	8	5	3	2	4	7	49
	Allowed Intake	200	200	200	100	100	100	50	50	50	150	1247
		•						-	-			

*L Following are Backward districts of Punjab: 1. Attock, 2. Bahawalnagar, 3. Bahawalpur, 4. Bhakkar, 5. Chakwal, 6. D.G. Khan, 7. Jhang, 8. Jhelum, 9. Layyah, 10. Muzaffargarh, 11. Mianwali, 12. Rahim Yar Khan, 13. Rajanpur

Notes:

- 1. The number of seats allocated for a program and categories may be revised/modified without prior notification.
- 2. Fees is Subsidized for all categories except 'S' and 'X'. Moreover no any relaxation, concession or waiver in fee of 'S' and 'X' categories is available.
- 3. In Computer Science one third of seats of every category are reserved for candidates of HSSC with Pre-Medical combination and remaining seats of every category are reserved for other HSSC combinations. In case seats of either group remains unfilled due to non-availability of candidates the quota will be transferred to other group.

23 Categories and Symbols

23.1 Category A (Punjab Province)

The applicant should be a resident of the Punjab province. The selection and allocation of disciplines are made according to merit.

23.2 Category B (Sindh Province)

The applicant should be a resident of the Sindh province. Applications for civil engineering are to be submitted to the Registrar of the Mehran UET, Jamshoro. For electrical and mechanical engineering apply to the Registrar of N.E.D. UET, Karachi. The last date for receipt of nominations at UET Taxila (irrespective of the mode of communication or the date of postage) is 7 days before date of closing of admission. Un-filled seats (if any) will be cancelled after the prescribed date for receipt of nominations. Nominations and allocation of disciplines are made by the Department of Education, Government of Sindh, Karachi. Diploma holders are not eligible to apply in this category.

23.3 Category C (Balochistan Province)

The applicant should be a resident of the Balochistan province. Applications are to be submitted to the Secretary, Department of Education, Government of Balochistan, Quetta. Nominations and allocation of disciplines are made by this Department. The last date for receipt of nominations at UET Taxila (irrespective of the mode of communication or the date of postage) is 7 days before date of closing of admission. Unfilled seats (if any) will

be cancelled after the prescribed date for receipt of nominations. Diploma holders are not eligible to apply in this category.

23.4 Category D (Khyber Pakhtunkhwa Province)

The applicant should be a resident of the Khyber Pakhtunkhwa Province. Applications are to be submitted to Registrar, UET, Peshawar. Nominations and allocation of disciplines are made by the Department of Education, Government of Khyber Pakhtunkhwa, Peshawar. The last date for receipt of nominations at UET Taxila (irrespective of the mode of communication or the date of postage) is 7 days before date of closing of admission. Unfilled seats (if any) will be cancelled after the prescribed date for receipt of nominations. Diploma holders are not eligible to apply in this category.

23.5 Category E1 and E2 (Azad Kashmir and KEL Area)

The applicant for the Azad Kashmir and Kel Area seats should be a national of Azad Kashmir. For the seats reserved for Azad Kashmir and Kel Area, applications are to be submitted to the Secretary Education, Azad Jammu & Kashmir, Government of Muzaffarabad. **Nominations** and allocation disciplines are made by the Nomination Board for the Azad Kashmir. The last date for receipt of nominations at UET Taxila (irrespective of the mode of communication or the date of postage) is 7 days before date of closing of admission. Unfilled seats (if any) will be cancelled after the prescribed date

for receipt of nominations. Diploma holders are not eligible to apply in this category.

23.6 Category E3 (Gilgit/ Baltistan)

The applicant for the Gilgit Baltistan seats should be resident of these areas. For these reserved seats the applications are to be submitted to the Director of Education, Gilgit Baltistan. Nominations and allocation disciplines are made by the Nomination Board for the Gilgit Baltistan. The lastdate for receipt of nominations at UET Taxila (irrespective of the mode of communication or the date of postage) is 7 days before date of closing of admission. Unfilled seats (if any) will be cancelled after the prescribed date for receipt of nominations. Diploma holders are not eligible to apply in this category.

23.7 Category E4 (HEC Nominees from Baluchistan and FATA)

The applicant should be a resident of the Baluchistan province or FATA. Applications are to be submitted to the Higher Education Commission (HEC), Islamabad. Nominations and allocation of disciplines are made by HEC. The last date for receipt of nominations at UET Taxila (irrespective of the mode of communication or the date of postage) is 7 days before date of closing of admission. Unfilled seats (if any) will be cancelled after the prescribed date for receipt of nominations. Diploma holders are not eligible to apply in this category.

23.8 Category E5 (FATA)

The applicant should be a resident of the Federally Administered Tribal Areas (FATA). The applications are to be submitted to the Home and TAs Department, Government of Khyber Pakhtunkhwa, Peshawar. Nominations and allocation of disciplines are also made by this department. The last date for receipt of nominations at UET Taxila (irrespective of the mode of communication or the date of postage)

is 7 days before date of closing of admission. Unfilled seats (if any) will be cancelled after the prescribed date for receipt of nominations. Diploma holders are not eligible to apply in this category.

23.9 Category F (Foreign Nationals)

Applicants from category F1 to F5 are required to get their applications sponsored by their government, and sent in triplicate to the Ministry of Finance, Revenue, Economic, Statistics and Privatization (Economic Affairs Division), Government of Pakistan, Islamabad, through the Pakistan's representative accredited to their country. The applications should be accompanied by the following documents:

- Educational Certificates (attested photocopies) and details of syllabi and courses of study of the examinations passed with English translation if these are in a different language.
- ii. Domicile/NationalityCertificate
- iii. Passport
- iv. Character Certificate
- v. Health/Fitness Certificate

Information regarding the class and discipline in which admission is required. Nominations/Allocation of disciplines is made by the Ministry of Finance (Economic Affairs Division) Islamabad. The prescribed application forms may be obtained from the ministry.

The applicants of category F6 to F8 are required to submit their applications through HEC Islamabad, Pakistan. Diploma holders are not eligible to apply in this category.

23.10 Category G (Children of Armed Forces Personnel)

Applications are to be submitted to the Headquarters of the Army, Air Force, or the Navy (depending upon the service to which the parent belongs)

in accordance with the procedure notified by them. Diploma holders are not eligible to apply in this category. Thelast date for receipt of nominations atUET Taxila (irrespective of the mode of communication or the date of postage) is 7 days before date of closing of admission. Unfilledseats (if any) will be cancelled after the prescribed date for receipt of nominations. Nominations and allocation of disciplines are made by the respective Headquarters. Diploma holders are not eligible to apply in this category.

23.11 Category I (Diploma Holders)

The applicant should be a bonafide resident of the Punjab province and should have passed the relevant diploma examination from the Punjab Board of Technical Education, Lahore. Selection and allotment of disciplines are made according to merit. The lists of relevant diplomas are given in section 21.2.

23.12 Category J (Disable Persons)

The applicant should be a resident of Punjab Province. The applicants will have to furnish a certificate from Concerned Social Welfare, Women Development and Baitul Maal (Provincial Council for the Rehabilitation of Disabled Persons), Government of Punjab or Federal Government. Verification of his disability in view of provided certificate in relation to engineering education will be done by the Chief Medical Officer, UET, Taxila. The selections are made by the University according to merit. The blind, deaf and dumb persons are not eligible to apply in this category. Diploma holders are not eligible to apply in this category.

23.13 Category L (Backward Areas of Punjab)

The backward areas of Punjab include districts of Attock, Bhakkar, Bahawalnagar, Bahawalpur, Chakwal, D.G. Khan, Jhang, Jhelum, Layyah, Mianwali, Muzaffargarh, Rahim Yar Khan and Rajanpur. The applicant should be a resident of any of these

districts. The selection and allocation of disciplines are made by the university according to merit. Diploma holders are not eligible to apply in this category.

23.14 Category M (Children of University Employees)

Real children of those university employees who have completed five years of service being physically present are eligible to apply as per following details.

- i. The first 7 seats are allocated to the wards of employees who were appointed before 1993 (the inception of UET Taxila) for the programs being offered at that time. If these seats are not filled due to unavailability of wards of such employees, the seats shall be open for admission of the wards of employees who were appointed after the establishment of the university in the year 1993.
- ii. The remaining seats of this category shall be open for all the employees of UET Taxila.
- iii. The applicants must furnish with their applications a certificate from the Registrar of the University on Form F-IX (available in Registrar's office). The selection is made by the university according to merit.

Note:

- Diploma holders will only be considered if any of the seats is vacant of 2 % quota as fixed by PEC in the same order of preference as mentioned above.
- 2. The children of those university employees are not eligible to apply under this category who have been dismissed/terminated/removed from the university on any ground except medical grounds or have left the university other than the retirement.
- Candidates once admitted in previous sessions under this category in the university or in its affiliated institutes will only be considered in current session after the exhaustion of fresh candidates, subject to the availability of seats. Admission will be granted on the

merit position of candidates without taking care of 1993 bar.

23.15 Category N (Children of Graduate Engineers)

The applicant should be a resident of the Punjab province. The selection and allocation of disciplines are made by the university according to merit. Applicants should furnish with their applications attested photocopies of their parent's Bachelors' Degree in Engineering and renewed PEC Registration card. Other qualifications such as AMIE (Pak) are not recognized for inclusion in this category. Diploma holders are not eligible to apply in this category.

23.16 Category O (Children of University Alumni)

The applicant should be a ward of university alumni. The applicant should furnish with his application an attested photocopy of the Degree/Provisional Certificate of his parent as an evidence of the fact that he (the parent) is a graduate of this University or its parent institution, that is, the former University College of Engineering Taxila. The selection and allocation of disciplines are made by the University according to merit. Diploma holders are not eligible to apply in this category.

23.17 Category Q1 (Tribal Areas of D.G. Khan)

The applicant should be a resident of the Tribal Areas of D.G. Khan. The selection and allocation of disciplines are made by the University according to merit. Applicant must furnish a certificate from the District Coordination Officer of DG Khan verifying that he is a resident of the Tribal Areas of D.G. Khan District and his domicile should also depict the same. Diploma holders are not eligible to apply in this category.

23.18 Category Q2 (Tribal Areas of Rajanpur) The applicant should be a resident of the Tribal Areas of Rajanpur. The selection and allocation of disciplines are made by the University according to merit.

Applicant must furnish a certificate from the District Coordination Officer of Rajanpur verifying that he is a resident of the Tribal Areas of Rajanpur District and his domicile should also depict the same. Diploma holders are not eligible to apply in this category.

23.19 Category T (Tehsil Taxila)

The applicant should be a resident of Tehsil Taxila. The selection and allocation of disciplines are made by the university according to merit. Diploma holders are not eligible to apply in this category.

23.20 Category R (Religious Minorities)

The applicant should be a resident of Punjab and having a non-Islamic religion. He must have to provide a valid document stating his religion. Diploma holders are not eligible to apply in this category.

23.21 Category S (Partial Subsidized)

The applicant should be a Pakistan National. However, candidates from Punjab province will be given preference over other provinces. Selection and allocation of disciplines are made according to merit. The fee is partial subsidized for this category. Diploma holders are not eligible to apply in this category.

23.22 Category X (Children of Overseas Pakistanis, Partial Subsidized)

Applicant should be a ward of overseas Pakistani. Selection and allocation of disciplines are made by the University according to merit. The fee is partial subsidized for this category. Diploma holders are not eligible to apply in this category. The applicant is required to submit along with his application:

- A certificate on Form F-VIII (can be downloaded from the university website) regarding his parent's employment in a foreign country issued by the Pakistani Embassy in that country.
- ii. A photocopy of his parent's valid resident visa for that country attested by the Pakistani Embassy.

Notes:

- Only real children of overseas Pakistanis are eligible to apply. However, in case of an orphan, he may apply on his guardian's documents. Guardian can be real brother, real paternal or maternal uncle. In this case following additional documents are required:
 - (i) Father's death certificate issued by NADRA (ii) Proof of relationship with the guardian in the form of CNIC of all family members and NADRA Family Registration Certificate (FRC) highlighting the Tree structure of the applicant (iii) Copy of Nikahnama in case the guardian is the maternal uncle of the applicant.
- Scanned / photocopied / Faxed documents will not be accepted. Only original attested copies from the concerned Pakistani embassy will be accepted.
- 3. The residence permit / visa must be valid at least up till the closing date of submission of applications.

24 Determination of Merit

24.1 Examinations Considered for Merit

For admission to all the bachelor's degree courses and determination of merit the following examinations are considered:

- Higher Secondary School Certificate Examination (HSSC) Pre-Eng. or equivalent.
- ii. Bachelor of Science (BSc) or BASc.
- iii. Diploma of Associate Engineer.
- iv. Entry Test.

24.2 Weighted Percentage

The comparative merit of applicants will be determined based on weighted percentage marks obtained by the candidates in these examinations.

A) For Applicants with HSSC (Preengineering) or equivalent foreign qualifications (A-Level etc.) as the

Highest Qualification:

i	Entry Test	30%
ii	HSSC (or A-Level)	70%

B) For Applicants with BSc OR BASc as the Highest Qualification:

i	Entry Test	30%
ii	HSSC or equivalent	20%
iii	BSc or equivalent	50%

C) For Applicants Having Diploma of Associate Engineer as the Highest Qualification (for reserved seats only):

i	Entry Test	30%
ii	DAE	70%

24.3 Merit of FSc (Pre-medical) with Mathematics

In determining the merit of an applicant having FSc (Pre-medical) with Mathematics as an additional subject, the marks obtained in the subject of Biology are replaced by those obtained in Mathematics.

24.4 Credit for NCC

Twenty marks are added to the marks obtained in the highest examination of an applicant who has successfully completed the NCC training. An applicant gets the benefit only if he submits with his application an attested photocopy of the original certificate issued by the Director General National Cadet Corps & Women Guard. No substitute for the original certificate is recognized.

24.5 Credit for Hifz-e-Quran

Twenty marks are added to the marks obtained in the highest examination of an applicant who is Hafiz-e-Quran. He gets the benefit only if he:

- A) fills in the necessary column provided in the online application Form (F-I)
- B) appears before the "Verification Committee" appointed by the Vice-Chancellor and the Committee accepts his claim of being a Hafiz-e-Quran.

 The Verification Committee will meet

for this purpose in the Jamia Mosque Bilal UET, Taxila on the notified date and time. No separate call letters will be issued in this connection.

24.6 Determination of Merit in case of Equal Percentage of Admission Marks If two or more applicants have equal percentage of admission marks (up to three decimal places), they shall be treated at par for the purpose of

admission.

Explanation: In case there is a tie for the last seat in a Discipline/Category, then all the candidates who have secured equal percentage of Admission Marks (up to three places of decimal) shall be admitted. No transfer or new entry into that Discipline/ Category shall, however, be considered unless the actual number of candidates already admitted falls below the number of allocated seats for the Discipline/Category.

24.7 Merit Determined Category Wise

The seats for admission to the bachelor's degree courses at the university are distributed over various categories. These categories are discussed in Section 23. The details are available in the Seats Allocation Chart in Section 22.

The eligible applicants for each category are grouped separately. Then based on the weighted percentage of marks obtained in the relevant examinations, comparative merit of the applicants comprising the group is prepared. The applicants belonging to a category thus compete for admission amongst themselves for the seats allocated to it.

24.8 Transfer based on given Preferences and Merit

a. Transfer to higher preferences

In case a seat in any Discipline/ Category of higher preference given by a candidate falls vacant and he is eligible for transfer to that Discipline/ Category on the basis of his merit, he shall be automatically transferred to that Discipline/Category. He will have no right to retain his admission in the Previous Discipline/Category because the seat vacated by him shall be simultaneously allotted to the next eligible candidate on merit.

b. Downgrading based on Preferences and Merit:

If an applicant requests in writing on the prescribed form to downgrade his admission to the lower preference, he will be allowed to avail this facility only once depending on the merit and availability of seats in that department. Further his admission will be frozen simultaneously to the downgraded discipline/ category.

24.9 Freezing in any given Discipline and Category

If an applicant requests in writing to retain the discipline and category in which he has been selected for admission on merit, then he will not have any right to claim his admission in any other discipline and category of higher or lower merit even if a seat falls vacant in any discipline. Applicant desiring to freeze category / discipline must have to apply in person on the prescribed form for this purpose.

24.10 Variation in Seats

- a. The university authorities may exercise their right before the closing of admission cycle to increase or decrease the number of seats allocated to any category and there shall be no appeal against such a decision.
- b. All candidates eligible for admission under M-category will be admitted within the prescribed upper limits of M Category in each program. The remaining seats will be made available for open merit admissions. Unfilled seats due to unavailability of applicants in the category 'X' will first be transferred to category 'S'. Unfilled seats due to unavailability of applicants in the categories J, L, M, N, O, Q1, Q2, T and S will be transferred to open merit seats (category 'A')

UET, TAXILA

24.11 Typical Examples for the Calculation of Weighted Percentage for Admission

CASE 1:

Applicants having HSSC (F.Sc.) or Equivalent as the highest qualification

Formula:

[30 × (Entry Test marks/Entry Test total marks)] + [70 × (HSSC marks + NCC + HIFZ-E-QURAN)/(HSSC total marks)]

Example:

An applicant who has obtained 300/400 in Entry Test, and 900/1100 in HSSC. He has obtained Haifz - E - Quran Certificate as well.

% Admission Marks = $[30 \times (300/400) + 70 \times ((900 + 20)/1100)] = 81.045\%$

CASE 2:

Applicants having BSc as the highest qualification

Formula:

[30 × (Entry Test marks/Entry Test total marks)] + [20 × (HSSC marks/HSSC total marks)] + [50 × (BSc marks + NCC +

HIFZ-E-QURAN)/(BSc total marks)]

Example:

An applicant who has obtained 720/1100 marks in HSSC, 624/800 marks BSc and 284/400 marks in Entry Test, having also NCC certificate:

% Admission Marks = $[30 \times (284/400)]$ $[20 \times (720/1100)] + [50 \times ((624 + 20)/800)] = 72.047\%$

CASE 3:

Applicants having Diploma of Associate Engineer as the highest qualification.

Formula:

[30 × (Entry Test marks/Entry Test total marks)] + [70 × (Diploma marks + NCC + HIFZ-E-QURAN)/(Diploma total marks)]

Example:

An applicant has 240/400 marks in Entry Test, and 3000/3350 marks in Diploma.

% Admission Marks = $[30 \times (240/400)]$ + $[70 \times (3000/3350)]$ = 80.686%

25 Merit Position Entry – 2020

		А	J*	L	0	N	Q2	S	T	X
Sr.	Department	Open Merit	Disable Persons	Backward Areas	Alumni	Engineer's Children	Rajanpur (Tribal)	Partial- Subsidized	Tehsil Taxila	Overseas
1.	Mechanical	72.957				71.552		61.274	71.283	53.188
2.	Software	72.008	65.099					47.353		60.827
3	Civil	71.279		71.483		71.059	50.938	61.196		52.789
4	Computer Sc	68.258						51.678		49.522
5.	Electrical	68.045		68.019	62.308			52.632	67.444	54.085
6.	Computer	66.118						48.934		
7.	Electronics	65.059						52.671		49.800
8.	Industrial	61.364						61.161		
9.	Telecom	60.968						51.878		
10	Environmental	60.802						56.178		
11	Computer Sc (Pre-Medical)	62.110								

^{*}In 2020 undergraduate admissions, this category was name as 'G'.

26 Domicile Requirements

26.1 Domicile Certificates to be submitted by All Applicants

All applicants are required to submit with their applications an attested

photocopy of their domicile certificate failing which their applications shall not be considered for admission.

26.2 Applicants Required to Submit Additional Documents

Applicants for categories A, J, L, N,

Q1, Q2, and T who have passed the Higher Secondary School Examination from any Board of Intermediate and Secondary Education not included in the Punjab Province or Federal Capital Area, Islamabad, will have to submit additional documents described in section 26.3 in support of their domicile.

26.3 Additional Documents Required

The applicants who are required to submit additional documents may fall into the following three categories:

a. Children of Government Servants

If the parent of the applicant is a government servant who belongs to Punjab but is serving in any other province of Pakistan, then the parent should produce a certificate on Form F-II (can be downloaded from admissions. uettaxila.edu.pk) from the head of his department affirming that he is a permanent resident of the Punjab. It shall be necessary in such cases that the period of the applicant's study corresponds with the period of the posting of the parent in that province.

b. Others

Applicants other than those at para 'a.' must submit the following additional documents in support of their domicile certificate:

- An attested Photocopy of father's/ mother's domicile certificate of the Punjab Province or the Federal Capital Area, Islamabad.
- ii. Documentary Proof in the form of a certificate on Form F-III (can be downloaded from university website) from the election officer of concerned area of the Punjab Province/ Federal Capital Area, Islamabad to the effect that name of the father/mother of the applicant appears in the electoral rolls.
- iii. An attested Photocopy of the relevant page of the electoral rolls on which the name of the father/ mother of the applicant appears.
- iv. An attested Photocopy of the

- identity card of the applicant's father/mother.
- v. An undertaking from the candidate on Form F-IV. (can be downloaded from admissions. uettaxila.edu.pk)

c. Applicant Whose Father is not Alive

In case the applicant's father is not alive and the above documents cannot be produced, the applicant should submit:

- Documentary evidence of his father's/ mother's immovable property in Punjab or Federal Capital Area, Islamabad.
- ii. Documentary proof of his father's death.

26.4 Domicile Requirements for Children of the Armed Forces Personnel

In addition to the seats reserved for the category 'G', the children of the Armed Forces personnel can apply for admission on basis of merit against seats reserved for their province of domicile or the seats reserved for the province in which their parent (the member of the Armed Forces) is posted.

Thus, an applicant who is domiciled in Sindh, but his parent is posted in Punjab can apply against seats reserved for Sindh or against seats reserved for Punjab. However, if he applies under category 'A', he will have to submit with his application a certificate from the GOC of the area regarding the place of his parent's posting.

27 Documents to be attached with Form (F-I)

An applicant must exercise great care in ensuring that his application form (F-I) is complete and submitted online on or before the closing date. If an applicant secures admission in a particular merit list, he will have to submit the following documents along with the printout of application form (F-I) when he will report to the admission office for joining:

27.1 Documents to be submitted by All Applicants: (Attested Photocopies)

i. CNIC/FORM-B

- ii. Certificate of Secondary School Examination (Detailed Marks Certificate).
- iii. Degree, Diploma or Certificate of the examination based on which admission is sought (i.e. FSc, BSc, or DAE etc.). Result cards issued by the board/ university are acceptable. Provisional Certificate in place of Degree/ Diploma will not be accepted.
- iv. Detailed Marks Certificate of the examination based on which admission is sought.
- v. Domicile Certificate.
- vi. Entry Test result.

27.2 Additional Documents (Mandatory) To whom applicable:

- i. If you have passed HSSC (Pre-medical), you must submit an attested photocopy of the certificate for additional Mathematics.
- ii. If you are seeking admission based on BSc Degree you must submit an attested photocopy of the HSSC Certificate as well.
- iii. If you are applying for 'J' category seats, you must submit a certificate from concerned Social Welfare, Women Development and Bait ul Maal (Provincial Council for the Rehabilitation of Disabled Persons) Government of the Punjab or Federal Government.
- iv. If you are applying for 'M' Category seats, you must submit in original a certificate from the Registrar of the university on prescribed Form F-IX (Available in the Registrar's office).
- v. If you are applying for the 'N' Category seats, you must submit an attested photocopy of the relevant degree of your father or mother and renewed PEC registration Certificate.
- vi. If you are applying on 'O' category seats, you have to submit an attested photocopy of the educational degree/ certificate of your parent as an evidence of the fact that he (parent) was a graduate of this university or its parent

- institution, i.e. the former University College of Engineering Taxila.
- vii. If you are applying on Q1 or Q2 category seats, you must submit a certificate from the District Coordination Officer verifying that he is a resident of the tribal areas of respective districts
- viii. If you are applying for 'R' category seats, you must submit an undertaking duly attested by Oath commissioner on Rs. 50 stamp paper, affirming that you belong to the scheduled religious minority non-Islamic group.
- ix. If you are applying on 'X' category seats, you must submit
 - a) A Certificate on Form F-VIII (can be downloaded from university website) regarding his parent's employment in a foreign country issued by the Pakistani embassy in that country.
 - b) A photocopy of his parent's valid resident visa for that country attested by the Pakistani Embassy.
 - In case of orphan visit section 23.22 for information about additional documents required.
- x. If you have successfully completed the NCC training and wish to claim 20 marks you must submit an attested photocopy of the certificate issued by the Director General National Cadet Corps and Women Guards.
- xi. If you are claiming 20 marks for being Hifz-e-Quran, read clause 24.5 of the prospectus carefully.
- xii. If you are son of Armed Forces Personnel and are seeking admission not against the seats reserved for the province of your domicile but against the seats reserved for the province where your parent is posted, you have to submit in original certificate from the GOC of the area about the place of your parent's posting.
- xiii. If you are applying for any category requiring the Punjab domicile and you have passed the Higher Secondary Examination from a Board or Institution not included in the Punjab/Federal

Capital Area, Islamabad, you should read section 26.2 and 26.3 carefully to find out the additional documents, you must submit along with Form F-I.

28

How to Complete and Submit the Application Form (F-I)?

Only online filled application forms will be accepted. A candidate can fill the application form (F-I), available online at:

admissions.uettaxila.edu.pk

While filling the FORM (F-I) please read the following instructions carefully:

Instructions for Online Filling of Application Forms:

- On the web-link admissions.uettaxila. edu.pk, click on My UET button.
- Enter your CNIC/B Form No. issued by NADRA, set password, and then click Register button for registration with UET to access the application Form.
- The Candidate can Sign in now.
- Fill the personal information, applicable options, educational information, and preferences and submit it online.
- The candidate can sign in again and again to see/edit his/her data until the closing date of submission of application forms online. After that editing access will be disabled.
- **28.1** Only one application form is to be submitted for any number of disciplines and categories you apply for.
- **28.2** All entries should be in BLOCK LETTERS.
- 28.3 Fill the column for preferences very carefully. The order of preferences once given shall be final and cannot be changed subsequently, after the submission of application form online. If any change in preference order or correction of information in the submitted application is desired by any candidate; it can only be done by withdrawal of current application and to file a fresh application with new registration fee.
- **28.4** Under Column 'Disciplines' use the following abbreviations:

Civil Engg.	Civil
Computer Engg.	Computer
Electrical Engg.	Electrical
Electronics Engg.	Electronics
Mechanical Engg.	Mechanical
Software Engg.	Software
Telecom Engg.	Telecom
Industrial Engg.	Industrial
Environmental Engg.	Environmental
Computer Science	Computer Sc

28.5 Under the Column 'Category' the candidate will choose only among 'A' (open merit), 'S' (partial subsidized) or 'X' (children of oversees Pakistani). The other categories will be adjusted automatically depending upon his applicable options.

For Example:

A candidate whose father is an engineer, alumnus of UET Taxila and the candidate also belongs to the Tehsil Taxila and his first choice is Mechanical Engineering then ideal way to fill preferences is as follows:

Sr. No.	Discipline	Category
1.	Mechanical	Α
2.	Mechanical	N
3.	Mechanical	Т
4.	Civil	Α
5.	Civil	N
6.	Electrical	Α
7.	Electrical	N
8.	Electrical	Т
9.	Electrical	0

and so on.

- 1st preference is Mechanical open merit.
- 2nd preference is Mechanical for engineer's son seats.
- 3rd preference is Mechanical Tehsil Taxila.
- 4th preference is Civil open merit.
- 5th preference is Civil for Engineer's son seats.
- 6th preference is Electrical for open merit.
- 7th preference is Electrical for engineer's son seats.
- 8th preference is Electrical for Tehsil Taxila.

- 9th preference is Electrical for children of university alumni seats.
- 10th preference is any other as per choice of candidate.

28.6 Deadline for Receipt of Applications

The application form complete in all respects should be submitted online on or before the last date notified for submission of applications.

28.7 Incomplete Applications

Incomplete applications shall not be entertained, and application fee shall also not be returned on any ground.

Procedure for the Selected Candidates

29.1 Notification of Selection

Admissions are granted on merit and according to preferences given by the applicants

A list of selectees will be displayed on official University website (admissions. uettaxila.edu.pk). The applicants can check the merit lists according to the schedule given in Section 33.

29.2 Depositing of Dues and Documents

- If the name of applicant appears in the merit list, he will report to Admission Office within the prescribed time limit for the particular merit list.
- He will submit the printout of application form F-I along with documents mentioned in section 27 of the prospectus. His eligibility will be determined according to the eligibility criteria for a discipline/ category laid down in the prospectus.
- The admission offers to "Not Eligible" candidates will be cancelled whereas the "Eligible" candidates will be issued call letters and bank challan.
- After depositing fee in HBL, UET, Taxila branch the candidate will submit the following documents in the Admission Office within the time period of a particular merit list:
- Bank Challan receipt in support of the University Dues deposited in the Habib Bank Ltd., UET Taxila Branch

- ii. Medical Certificate (F-V) duly signed and stamped by the District Medical Superintendent or the Medical Officer of the university or a Commissioned Medical Officer
- iii. Ten attested and most recent photographs
- iv. Attested Certificate of parent's/ guardian's income
- v. Original degrees, certificates, and result cards of SSC, HSSC, BSc, GCE(A), Diploma of Associate Engineers or the equivalent qualifications and their duplicate attested photocopies
- vi. Original Marks Sheet of Entry Test
- vii. Original NCC certificate (If applicable)
- viii. Original Domicile certificate
- ix. Attested copy of National CNIC/Form B
- x. Bio-Data Sheet (F-VI) duly completed
- xi. Undertaking (F-VII) on a Stamp Paper of Rs. 50/-

Important: Consideration in next merit lists: Admissions are granted on merit and according to preferences given by the applicants. An applicant who secures admission in a discipline of his lower preference and he desires to be considered in next merit lists, MUST submit all the UNIVERSITY dues and ORIGINAL documents. If he fails to do so, his name would be excluded from any future merit lists and his admission would be cancelled.

29.3 Relaxation in Time Limit

If a selectee is prevented by unavoidable circumstances from timely fulfillment of the requirements laid down in 29.1 and 29.2, he should intimate the Convener Admission Committee about it within the prescribed time limit along with relevant documentary proof. The Convener Admission Committee may, at his discretion, grant relaxation in the time limit, which shall not exceed Three days.

29.4 Forfeiture of Right for Admission

A selectee who fails to fulfill the requirements laid down in 29.1 and 29.2 within the prescribed time limit shall forfeit his right of admission and

will not be considered in subsequent merit lists.

However, such candidates may be considered as per following:

Initially they will be offered admissions in the disciplines in which their names appeared 1st time in merit list at the end of the current merit list, based on merit and subject to the availability of seat and on submission of fresh application processing fee. Moreover, they will be eligible to be transferred in the disciplines of their higher preferences, if further merit lists are displayed.

29.5 Provisional Admission

On fulfillment of the obligations mentioned in 29.1 and 29.2 a selectee will be admitted to the university. This admission shall however, be 'provisional' until all the original degrees or certificates, submitted by him, have been verified for their veracity. In case any document proves to be false, fake, fabricated or do not comply towards eligibility criteria mentioned in section 21 found at a later stage, a provisionally admitted student shall be liable to expulsion from the university and to any other disciplinary or legal action the university may deem fit. Moreover, all the fees and charges deposited by him shall stand forfeited in favor of the university.

29.6 Notification of Selection of Categories B, C, D, E, F, and G

The applicants for the seats reserved for these categories will be informed about selections by the authority responsible for their selection. After that the university will issue them call letters with a target date to report in the Admission Office to complete the remaining admission formalities.

29.7 THE ADMISSION MADE AS A RESULT OF AN ERROR, OMISSION OR MISTAKE SHALL NOT CONFER ANY RIGHT OF AN APPLICANT

30 Fees and other Charges

30.1 The fees and charges to be paid by the

Table 30.1

Table 30.1				
Description	Subsidized	Partial Subsidized		
Non-Recurring (Payable at the time of admission)	Pak. Rupee	Pak. Rupee		
Admission Fee	7,000	500,000		
Re-admission Fee	5,000	10,000		
Registration Fee	4,000	4,000		
Library Security (Refundable)	2,000	2,000		
Students Bus Card Fee	200	200		
Students Identity Card Fee	300	300		
Verification Fee	2,000	2,000		
*Survey Camp Charges (for Civil Eng. only)	6,000	6,000		
Additional for Hostel Resident				
Hostel Security (Refundable)	5,000	5,000		
Mess Security (Refundable)	3,000	3,000		
Service & Contingencies	3,000	3,000		
Recurring Fee (per semester)				
Tuition Fee	33,000	72,000		
Tutorial Fee	1,000	1,000		
Sports Fee	500	500		
Magazine Fee	500	500		
Medical Fee	2,000	2,000		
Laboratory Fee	2,000	2,000		
Examination Fee	2,000	2,000		
Book Bank Rent	500	500		
Instructional Tour Fee	2,000	2,000		
Recreation Fee	600	600		
Bus Fare for Resident	3,000	3,000		
Bus Fare for Non-Resident	12,500	12,500		
Stationery Charges	500	500		
Smart and Safe Campus Fee	2,400	2,400		
Additional for Hostel Resident				
Room Rent	4,000	4,000		
Electricity charges	3,600	3,600		
Sui Gas charges	2,400	2,400		
Masjid Fund	500	500		
Total Fee for First Semester (Resident)	87,000	619,000		
Remaining Semesters (Resident)	60,500	99,500		
Grand Total for 4 years (Resident)	510,500	1,315,500		
Total for First Semester (Non-Resident)	75,000	607,000		
Remaining Semesters (Non-Resident)	59,500	98,500		
Grand Total for 4 years (Non-Resident)	491,500	1,296,500		
* These additional charges will be paid with the fee o				

These additional charges will be paid with the fee of 4th Semester by Civil Engineering students only

students admitted to the bachelor's degree courses are mentioned in Table 30.1. The same are subject to revision/ modification by the University authorities at any time without any prior notification.

30.2 For Examination Fees, see the relevant section.

30.3

- The University also grants fee concession on merit as well as need basis.
- ii. Students should maintain their own personal record of original receipts of dues till clearance including receipt of refundable security to avoid problems in future. Nonproduction of original dues receipts on demand can be considered as non-deposit of fee.
- iii. All the admitted students are advised to open their bank accounts in Habib Bank Limited at UET Taxila branch.
- 30.4 The Dean of the concerned faculty, on the recommendation of the Chairman concerned, may grant extension in payment of dues to the needy students on cogent reasons recorded in writing for a maximum period of 30 days beyond the schedule of the dues circulated by Dues & Scholarship Section. He/she may also allow the payment of dues in two installments. The remission of late fee fine or re-admission fee cannot be waived off if extension is not allowed by Dean beyond the extension period. However, the Competent Authority can waive off late fee fine, on the provision of special case.
- 30.5 University dues received in favor of students under loan scheme of National Bank of Pakistan will be adjusted against his/her outstanding dues. In case, the university has extended fee concession to a student, the same will not be withdrawn. The amount equal to fee concession will be paid to the concerned student to enable them to return the amount to NBP themselves to reduce their loan liability.
- 30.6 Financial assistance / Scholarship received from UET or any other agency/ organization, the fee will be adjusted for his/her outstanding dues. The amount will not be refunded to the student. In case he/she has already been granted Half/ Full fee concession for

the said period, it will stand cancelled automatically and he /she will deposit the fee concession amount in favor of the university or financial assistance will be adjusted against outstanding dues. Student can avail one financial assistance/scholarship from any agency at a time.

30.7 Periods of Fees and Other Charges

The Non-Recurring fee are charged at the time of admission while the recurring fee are charged per semester. The hostel charges are payable for the whole semester. Heaters are not allowed in hostel room for all students including new and existing students. A hostel resident found in violation of the rule by using heater in hostel room will be fined Rs 10,000 along with cancellation to of hostel residency for rest of his/her studentship in the university.

30.8 Securities

All kind of securities mentioned above remaining unclaimed for two years from the date of becoming due for refund shall lapse to the university for transfer to the Welfare Fund.

30.9 Refund of Securities

- i. The mess security will be refunded when a student leaves the university or the hostel, after deduction of outstanding dues of the university, subject to the submission of clearance, completed in all respects.
- ii. The refundable university security, library security and hostel security, however, shall stand forfeited if a student withdraws from or leaves the university before completing the first year.

30.10 Non-payment of Fee and Charges

A fine of Rs.100/- per day will be charged for a period of 10 days after the last date fixed for payment of fees and charges. After that, the name of the defaulter will be automatically stuck off from the rolls of the university and he/she will have to pay the re-admission fee along with the fees and fine before he is re-

admitted. Application to this effect shall be submitted to the concerned Dean of Faculty. However, a student who receives scholarship through the university Treasurer may pay his/her fee and charges without fine within a week of receipt of the scholarship for the corresponding period.

30.11 Fee Refund Policy for Admission Withdrawal case:

The following fee refund policy will be applicable in case of admission withdrawal:

%age of Fee	Timeline For Semester
Full (100%) Fee Refund	Up to 7th day of commencement of classes
Half (50%) Fee Refund	From 8th – 15th day of commencement of classes
No (0%) Fee Refund	From 16th day of commencement of classes

- Percentage of Fee shall be applicable on all components of fee, except for security and admission charges.
- II. Timeline shall be calculated continuously covering both weekdays and weekend.

31 University Dress Code

The students shall wear dress that ensures modesty, sobriety, and dignity. The dress must neither be offensive to social norms and ethical values of the society nor injurious to feminine

grace and gentleness. Female students shall, preferably, wear a scarf and an overall sufficient to conceal their posture.

32 Miscellaneous

32.1 Liability for Injury Damage and Loss:

The University teaching programs include training in its workshops and laboratories, places of engineering interest, industrial concern, and construction jobs. The University or other concerns shall not be responsible in the event of an injury, damage or loss to a student resulting from any cause whatsoever during such training.

32.2 Modification of Rules and Regulations:

The rules and regulations governing various aspects of students' life at the University (such as discipline, admissions, examination, migrations, fees, and charges etc.) are given in this prospectus or elsewhere as they stood at the time of its publication. There is no guarantee that these rules and regulations will remain unchanged throughout a student's stay at the University; nor does it, in any way restrict or curtail the inherent powers for the University authorities to modify them whenever in their judgment any modifications are called for, and to implement the modified rules and regulations from a date which they deem appropriate.



33 Admission Schedule

Online Admission Forms	Sep. 27, 2021
Last Date of Submission of Online Admission Forms	Oct. 11, 2021
Hifz-e-Quran Test	Oct. 12, 2021
1st Merit List on the website	
Last Date Depositing Dues and Original Documents for 1st Merit List	
2nd Merit List on the website	
Last Date of Depositing Dues and Original Documents for 2nd Merit List	For updated admission schedule
3rd Merit List on the website	please visit http://admis-
Last Date Depositing Dues and Original Documents for 3rd Merit List	sions.uettaxila. edu.pk
Issuance of Registration No. to admitted students	
Start of 1st Semester Classes	
Admission Closed	

NOTES:

- The selected candidates in a merit list must join the University within specified time limit as per requirements laid down under clause 29. If they fail to do so, their names would be excluded from future merit lists and their admission would be cancelled.
- No call letters shall be posted to selected candidates.
- The detailed lists can be viewed at the official website of the university at: admissions.uettaxila.edu.pk
- The display of merit lists shall continue till the admission is closed. So, keep visiting the University Web site for further merit lists (if any).

34 Admission Committee

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